

The loading site monitor will complete the Ticket information and Collection information section of the load ticket (Figure below) for all contractor debris-hauling vehicles. For paper tickets the monitor will keep one copy and give the original and remaining copies to the truck driver. The load tickets issued by the loading site monitors are the basis for debris contractor payments. The Unloading Information section is to be filled out by the tower monitor at the Debris Management Site/Final Disposal Site. The monitor's copies will be submitted to the debris monitoring contractor's Data Entry Supervisor or designated representative daily. Load ticket information will be entered into a database by the monitoring contractor's data entry staff.

Ticket Information

- Ticket Number- Unique number that belongs only to one ticket
- Event- Should reference the disaster that deposited the debris
- Applicant- Name of the applicant legally responsible for removing debris in question
- Contractor- The prime contractor responsible for debris hauling operations
- Subcontractor- Name of the subcontractor hauling this specific load. Only used if the prime contractor for hauling operations sub-contracted out
- Truck Number- To be consistent with truck number on truck placard and truck certification form
- Truck Capacity- This information comes from the truck certification
- Truck Driver- Print clearly and legibly the name of the driver

Collection information

- Loading Date/Time- Date and time debris was collected. Please use military time
- Street Address & Zip Code- Physical address debris was picked up from
- GPS- GPS coordinates debris was picked up from in decimal format to the fifth decimal
- Monitor Name- Name of monitor issuing this ticket. Print legibly

Unloading Information

- Unloading Date/Time- Date and time debris was unloaded. Please use military time
- Unloading Site Name-Name of debris management site or final disposal location (whichever the debris was taken to)
- Street Address & Zip Code- Physical address debris was unloaded
- Ticket Tipping Number- the number of the tipping ticket if taken to a facility which weighs upon entry and exit (ie, landfill)
- GPS- GPS coordinates of the facility debris was unloaded at
- Load Call- Weight or cubic yardage call given by the monitor as the debris enters the facility. If the contract is by volume, the load call is typically written as a percentage
- Monitor Name- Name of monitor at the unloading site (typically a tower monitor). Print legibly.



Debris Load Ticket Guidance & Sample



Event Name: _____ Applicant Name: _____ Date: _____

Load Ticket	Ticket Number
Ticket Information	
Applicant	
Event	Truck Number
Contractor	Truck Capacity
Subcontractor	Truck Driver
Collection Information	
Loading Date/Time	GPS (decimal degrees)
Street Address & ZIP Code	Monitor Name
Debris Type Vegetation C&D White Goods HHW Other	Debris Location Public ROW Private Property Waterway Other
"Other" Debris Type Information	
Unloading Information	
Unloading Date/Time	GPS (decimal degrees)
Unloading Site Name	Load Call
Street Address & ZIP Code	Monitor Name
Tipping Ticket Number	Notes

